



Rotary Club of Nigdi Pune

Dist-3131 (2023-24)



Weekly meeting Agenda

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Date	07. 07. 2023	Venue	Rotary Community Center
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Sr No	Description	Responsibility	Remarks	Start time	End time
1	Assimilation - tea-biscuits	All members		7.00pm	7.25pm
2	Prepare for Meeting	All attending members		7.25pm	7.30pm
3	Meeting called to order	President		7.30pm	7.31pm
4	National Anthem	All members		7.31pm	7.33pm
5	Secretarial announcements	Secretary		7.33pm	7.35pm
6	Fellowship announcements	Rtn. Amol		7.35pm	7.40pm
7	Presidents remarks	President		7.40pm	7.45pm
8	Directors announcements	President/Directors		7.45pm	7.50pm
9	Subject Brief (introductory)	Rtn. Gautam Doshi		7.50pm	7.52pm
10	Felicitation of CA & Doctors	President		7.52pm	7.57pm
11	Introduction of speaker	Rtn Shubhangi		7.57pm	8.00pm
12	Speaker presentation	Dr Sanjeevkumar Patil		8.00pm	8.20pm
13	Q & A	Present Audience		8.20pm	8.25pm
14	Felicitation of speaker	President		8.25pm	8.27pm
15	Vote of thanks	Ann Geeta Khandkar		8.27pm	8.30pm
16	Meeting Adjourned	President		8.30pm	
17	Snacks/Supper			8.30pm	onwards
18					
19					
20					